

**INITIAL SCREENING OF INCOMING PAPERS CHECKLIST**

Reviewer: gmf

Date: 3-17-00

APPLICATION NO. 08 / 682 859

1. Petition Type(s) (i.e., 137(b); 137(a))

Code(s) (502, 501, 503, etc):

\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_

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\_\_\_\_\_

**NOTE: Petitions to Expedite require prompt attention and should be brought to the appropriate deciding official's attention.**

2. List Papers to be entered on contents of file jacket filed with petition:

1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_  
5. \_\_\_\_\_  
6. \_\_\_\_\_

3. Application number on petition agrees with applicant and/or title of invention (this can be verified on PALM or on Netscape) \_\_\_\_\_ yes \_\_\_\_\_ no. If application number is not correct, indicate correct application no. \_\_\_\_\_ and correct on petition/papers filed.

4. Is paper a petition to withdraw holding of abandonment: X yes \_\_\_\_\_ no  
If so, send paper and/or file to appropriate location (*Note: remove any flag set first*):

(Circle appropriate)

- a. Nonreceipt of action from TC or assertion that reply was timely filed:  
Send paper to TC \_\_\_\_\_
- b. Nonreceipt of Missing Parts Notice or assertion that reply was timely filed:  
Send paper to OIPE-Betty Robinson -CP2-7D25 (PH: 308-0910)
- c. Assertion of timely payment of issue fee and/or submission of drawings:  
Send petition to Office of Publications: ATTN: Tom Hawkins
- d. Other \_\_\_\_\_

5. Information Disclosure Statement:

- a. Is file in the Office of Petitions? \_\_\_\_\_ yes (if yes, match paper with file)  
no (send paper to file location)

⑥ Other: TC 2700  
If not handled in Office of Petitions, send paper to appropriate location.

7. Is petition accompanied by assignment papers, fee address, or other paper which needs to be sent to another location? \_\_\_\_\_ yes \_\_\_\_\_ no

If so, make copy of assignment papers, fee address, or other paper; mail original to proper location and place copy in file with an indication that the original paper(s) has been forwarded to the appropriate location (Assignment Branch; Maintenance Fee Division, etc.)

RECEIVED  
MAR 21 2000  
TC 2700 MAIL ROOM